

Subject to approval at the November 1, 2016, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

October 25, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. October 18, 2016, Meeting

Mr. Huber moved to accept the minutes of the October 18, 2016, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Agreement: Western Sanitary Sewer Interceptor Capacity Allocation Study – Greeley and Hansen – WWTU

WWTU Director Henderson requested approval of the agreement for the Western Sanitary Sewer Interceptor Capacity Allocation Study with Greeley and Hansen, in an amount not-to-exceed \$20,000.00. Director Henderson explained that Greeley and Hansen were the engineers who designed the Western Interceptor, which was a major undertaking for the city of West Lafayette and part of the CSO Project's long-term control plan. Director Henderson stated that Greeley and Hansen will assist with the allocation study to make sure that we are using the capacity wisely.

Mr. Huber moved that the agreement for the Western Sanitary Sewer Capacity Allocation Study with Greeley and Hansen be approved. Ms. Folkers seconded the motion.

Mr. Cohen asked if an allocation study is typical after a sewer interceptor is installed, to which Director Henderson responded that the Western Interceptor is special because most of the area it would serve is undeveloped. They want to ensure that they are making wise decisions as far as allocations of the interceptor capacity is concerned, while development is moving along.

In response to a question asked by Mr. Kent, Director Henderson stated that part of the study is done by computer modeling. He noted that Greeley and Hansen have all of the design documents. Director Henderson stated that we are looking at the development that is in the queue for that area, what the University uses should be, and what capacity should be allocated to them.

Ms. Folkers verified with Director Henderson that the pipe was designed for a particular capacity. Director Henderson explained that the decision was based on zoning and the predictions. Now that some of the details are coming into focus, it has become apparent that there are areas where developments will use less than anticipated and others may use more.

The motion was adopted.

b. Proposal Acceptance: Kingston Trail Project – WSP Parsons Brinkerhoff – Engineering

City Engineer Garrison stated that the Department opened proposals on October 18, 2016. Mr. Garrison explained that after meeting with Parks Superintendent Fawley and Parks Director Munn, it was agreed that WSP Parsons Brinkerhoff would be the best fit for the contract and to do the inspection on the project.

Mr. Kent moved that the proposal from WSP Parsons Brinkerhoff for the Kingston Trail Project be approved. Mr. Cohen seconded the motion.

The motion was adopted.

c. Road Plans: Kingston Trail Project – WSP Parsons Brinkerhoff – Engineering

City Engineer Garrison requested approval of the road plans for the Kingston Trail with WSP Parsons Brinkerhoff. Mr. Garrison stated that due to them being able to procure some additional Federal funding, they are working on modification to add lighting.

Ms. Folkers moved that the road plans with WSP Parson Brinkerhoff for the Kingston Trail Project be approved. Mr. Cohen seconded the motion.

Mr. Kent asked if the project will require a lot of substructure and utility poles, to which Mr. Garrison responded no. He stated there is one identified utility pole that will no longer be used, and there will be some storm water infrastructure improvements done along the way. We have consulted with Indiana American Water to review our design to verify that there is no utility conflicts with their work, but haven't received a response back yet.

The motion was adopted.

d. Temporary Grant of Easement: Kingston Trail, Parcel 1C – Engineering

Clerk Booker stated that this item was removed from the agenda.

e. Corporate Warranty Deed: Kingston Trail, Parcel 1, 1A, 1B – Engineering

City Engineer Garrison explained that this corporate warranty deed is a permanent right-of-way, which the City is acquiring from the West Lafayette School Corporation. The small section of land was needed in order to get the Kingston Trail to be separated from the road a little further.

Mr. Kent moved that the Corporate Warranty Deed be acknowledged and approved. Mr. Huber seconded the motion.

The motion was adopted.

f. Hire: Assistant City Engineer – Marcus Smith – Engineering

City Engineer Garrison requested approval to hire Marcus Smith as Assistant City Engineer. Mr. Garrison explained that Mr. Smith is a graduate of Trine University and has a Bachelor of Science in Civil Engineering. Most recently, Mr. Smith was a Scoping Engineer for the Indiana Department of Transportation. The bi-weekly salary for Mr. Smith will be \$2,153.85, effective October 31, 2016.

Mr. Huber moved that the hire of Marcus Smith as Assistant City Engineer be approved. Mr. Folkers seconded the motion.

Mr. Cohen asked if this position was advertised, to which Mr. Garrison responded that it had been advertised since May when Michael Susong resigned.

The motion was adopted.

g. Quote Acceptance: Asphalt Roller Compactor – West Side Tractor Sales – Street
Street Commissioner Payne stated that the Department opened quotes on October 18, 2016. The lowest quote for the asphalt roller compactor was from West Side Tractor Sales, in the amount of \$31,232.00.

Mr. Cohen moved that the quote with West Side Tractor Sales be approved. Mr. Huber seconded the motion.

Commissioner Payne distributed pictures to the Board of the asphalt roller that will be used as a trade-in.

The motion was adopted.

h. Claims

i. AP Docket \$119,888.91

Mr. Kent moved that the claims be approved. Mr. Cohen seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

i. Informational Items

i. Park Board Dockets

There were no questions or comments about the listing.

ii. 2017 Board of Works Meeting Schedule

There were no questions or comments about the listing.

j. Other Items

► WWTU Director Henderson stated that the final piece of the 96 inch pipe was installed last week for the CSO Interceptor Relief Project. The pipe has to be in the ground for 30 days before final testing can be done. Director Henderson stated that this is a major milestone for the project.

► City Engineer Garrison stated that the Happy Hollow Project is moving along with asphalt being laid. Mr. Garrison stated that Atlas Excavating has partnered with the new Hampton Project that is being constructed. They will have to shut down one lane of traffic, while they build the new approach and pave the section of road that will tie into State Street.

Mr. Kent asked if the remediation of the culvert of Happy Hollow has begun yet, to which Mr. Garrison responded that the armoring has been completed. They are still working on getting the proper engineering to protect the sanitary sewer line.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.